



THABAZIMBI LOCAL MUNICIPALITY

PRIVATE BAG X530

THABAZIMBI

0380

Tel.: 014 777 1525 / Fax: 014 777 1531

Applications are invited from suitable qualified experienced persons for appointment in the under mentioned post. **No applications will be accepted without certified copies of qualifications as set out below.**

ACCOUNTANT DEBT COLLECTION **(BUDGET AND TREASURY)**

SALARY: Post Level 4 (R 349,483.20) per annum; Additional benefits attached to the position are as follows: (i) Travelling allowance of 650km, that is calculated according to the vehicle that you use for business purposes; (ii) Medical aid cover is subsidized by 60% of the total contribution for family members; (iii) Pension fund contribution by Municipality is 18% of basic salary; (IV) Housing subsidy is available on repayment of a bond provided that the house is registered in the name of the employee.

QUALIFICATIONS: Grade 12; an appropriate National Diploma or Degree in Local Government Finance, Financial Management and/or Accounting or equivalent qualification; valid driver's license. Minimum competency level (MFMP) will be added as an advantage.

EXPERIENCE: At least 2-3 years' credible experience in the relevant field.

SKILLS: Knowledge of the International Financial Reporting Standards (IFRS); Generally Recognized Accounting Practice (GRAP); Treasury Budget Regulations; Knowledge of the legal framework in the public sector including the MFMA, MSA, DORA, MPRA, etc.; Good computer knowledge and skills; Knowledge of MUNSOFTE will be an added advantage; Good communication & report writing skills; Good problem solving skills & must be prepared to work under pressure.

KEY PERFORMANCE AREAS: Co-ordinates and controls the application of accounting, credit control and debt collection policies and procedures by attending to the verification, reporting, processing and reconciliation of account receivable transactions to support analysis, identification and recover of overdue accounts, guiding and developing personnel on the processing sequences and communicating information to promote understanding and co-operation from consumers on payment for services. Coordinates specific control procedures and sequences associated with indigent subsidies.

CLOSING DATE: 27 NOVEMBER 2020

If you are interested and you are in possession of the necessary qualifications and experience, please address your CV and authenticated copies of your qualifications **OR** an application form duly completed together with authenticated copies of your qualifications to:

NOTICE NUMBER: 34/2020

**Acting Municipal Manager
Private Bag X530
THABAZIMBI
0380**

Application forms are available at the personnel office of the Thabazimbi Local Municipality, Corporate Services Department, Sarel Pelsler Centre, Rietbok Street, Thabazimbi or telephone number **014 777 1902 ext 105**.

APPLICATIONS BY FAX OR E-MAIL WILL NOT BE ACCEPTED.

Thabazimbi Local Municipality is an Equal Opportunity Employer and all appointments will be in accordance with the Employment Equity Act.

If you are not invited for an interview within 20 (Twenty) working days from the closing date, you must accept that your application was unsuccessful. No further correspondence will be entered into.

NB. Canvassing with councilors is not permitted and proof thereof will result in disqualification.



**LG TLOUBATLA
ACTING MUNICIPAL MANAGER
THABAZIMBI LOCAL MUNICIPALITY**